Machine Shop Student Assistant

UT - (ARL) UT Applied Research Laboratories UT

Posted: Mar 09, 2016

NUMBER OF OPENINGS 1
APPROXIMATE HOURS 40.00 PER WEEK
JOB START DATE May 15, 2016

WORK AUTHORIZATION U.S. Citizen
HOURLY WAGE $11.00
JOB END DATE August 15, 2016

DESCRIPTION
Student to assist full-time staff with the following Machine Shop functions:
• Transact all work order activities.
• Pick up and deliver components to vendors and suppliers including material and processes.
• Assist in assembling contract items.
• Order supplies and materials.
• Provide basic welding and machining functions.
• Provide time sheet data entry.
• Other tasks as assigned

DIVISION
Applied Research Laboratories

POSITION TYPE
Part-time/Non work-study

QUALIFICATIONS
• U.S. Citizen. Applicant selected will be subject to a government security investigation and must meet eligibility requirements for access to classified information at the level appropriate to the project requirements of the position.
• Sophomore, Junior or Senior student with experience in a machine shop environment.
• Professional demeanor
• Be self-motivated; interested in learning new tasks
• Excellent written and oral communication skills
• Able to work well with the public and fellow employees

CONTACT INFORMATION
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